



Headteacher: Miss Susan Cornforth  
Deputy Headteacher: Ms Linda Gunn  
Tel: 0191 3720281

Email: [sherburnprimary@durhamlearning.net](mailto:sherburnprimary@durhamlearning.net)

16<sup>th</sup> July 2020

Dear Parents and Carers,

It has been a really strange Summer term. We have missed not having all of the children in school and can't wait to see them again in September. I would like to take this opportunity to thank you all for your support this year, especially with home learning.

### **Goodbye and Good Luck to our Year 6 Pupils**

I cannot believe that the end of the school year has come around so quickly; it feels very strange to be preparing to say goodbye to Year 6. It is not the year that we had planned for them but I am so very proud of how they have matured and coped with such a strange and unprecedented situation. It has been lovely to have some of Year 6 back in school for the last few weeks.

Our Year 6 pupils have been amazing. Throughout the year they have impressed us all with their super behaviour, 'can do' attitudes and determination to succeed with each challenge they've faced. They have been great role models for our younger pupils. It is such a pity that they did not get to participate in our usual end of term celebrations due to Covid-19; however, they look very grown up in their leavers hoodies and we are looking forward to saying goodbye to them tomorrow with a socially distanced pizza party on the school field! We'd like to wish all our school leavers good luck and every success in their new schools. They are a talented bunch – we look forward to hearing about their future achievements. We will really miss them!

### **Information on pupils' return to school in September 2020**

School staff has been reading and interpreting the latest Government guidance on 'Safer Re-Opening of Schools' and are busy making preparations to welcome back all of our pupils in September. The information below gives you an overview of school organisation. More information will be made available on the school website by the end of the week.

### **Returning to School**

The government has said that **all** children should return to school in September. We appreciate that some parents may find it difficult to send their child back to school, as no matter how safe we can make school, the risks from Covid-19 are still present. However, we have got to follow our usual absence reporting procedures.

**School breaks up on Friday 17<sup>th</sup> July and will be closed over the summer holidays to all pupils. We reopen on Wednesday 2<sup>nd</sup> September** (Tuesday 1<sup>st</sup> September being a teacher training day).



INVESTOR IN PEOPLE



Tel: 0191 3720281

E-mail: [sherburnprimary@durhamlearning.net](mailto:sherburnprimary@durhamlearning.net)

### **Class Bubbles**

Each year group will form a class bubble. In class, your child will have their own work pack containing all equipment needed for the school day. Break times will be staggered and each bubble will have their own designated area on the playground. Bubbles will be provided with play equipment, which will be sanitised on a regular basis.

### **Staggered start and end times to the school day**

To avoid congestion, we have staggered children's starting and finishing times. We understand that you may have more than one child in school and that it would be unrealistic for you to have different drop off and pick up times. Therefore, please drop children off at the earliest of your drop off times and pick them up at the latest time to avoid waiting. If you have any issues with start and end times please contact the school and we will do our best to find a solution.

**Children travelling to and from school will be picked up and dropped off as normal.** On arrival, children travelling to school by bus will be met by school staff and taken to their classrooms. They will be collected from class at the end of the day and put onto the bus. At present we are still awaiting confirmation that the pick up and drop off times remain the same and that all children must wear a face covering on school transport. Will notify you of any changes before school resumes again in September.

**Please help us by making sure that you maintain social distancing when you are on the school site. Parents/carers should follow the one-way system that is in place and leave the site immediately once they have dropped off/collected their child/children.**

**The drop off and pick up points are:**

Reception (Butterfly Class) - Butterfly Garden gate - 8:45 am drop off, 2:50 pm pick up\*

Year 1 (Ladybird Class) - Main Entrance 8:50 am drop off, 2:55pm pick up

Year 2 (Dragonfly Class) - Main Entrance 9:00 am drop off, 3:05 pm pick up

Year 3 (Oak Class) - Side Gate to school yard 8:45 am drop off, 2:50 pm pick up

Year 4 (Hazel Class) - Side Gate to school yard 8:55 am drop off, 3:00 pm pick up

Year 5 (Rowan Class) - Side Gate to school yard 9:05 am drop off, 3:10 pm pick up\*\*

Year 6 (Elder Class) – Main Entrance 9:05 drop off, 3:10 pick up\*\*

\*Our New Starters in Reception Class are initially coming in from either 9-11am or 1-3 pm depending on which time they have been allocated. Please drop off and pick up your child at Butterfly Garden gate at these times. The times above apply when your child begins to attend school full time.



Tel: 0191 3720281

E-mail: [sherburnprimary@durhamlearning.net](mailto:sherburnprimary@durhamlearning.net)

**\*\*Children in Years 5 and 6 may walk home from school unaccompanied if you complete the permission slip below. They should maintain social distancing on the way home.**

### **Lunchtimes**

Lunchtimes will be staggered:

Reception, Year 1 and Year 2 - 11:40 – 12:30pm

Years 3-6 - 12:30 – 1:20pm

These are the provisional times which may be subject to change.

Children will sit in their class bubbles in the dining hall at lunchtimes.

The dining hall will be thoroughly cleaned between each sitting. Children will play outside in their bubbles after lunch.

Please note that all children in Reception, Year 1 and Year 2 qualify for universal free school meals. For children in KS2, the cost of school dinner is now £2.10 a day, £10.50 a week.

An interim menu is in place. Your child has 3 meal choices. Staff will help your child fill in their menu on the first day back. The choice on day 1 will be pizza and chips, baked potato or a choice of sandwich.

### **What should my child bring to school?**

Children should bring a full water bottle to school each day and their packed lunch (if they do not have a school dinner). These will be wiped and stored in the classrooms.

They **must not** bring pencil cases – all equipment needed for lessons will be provided by school. Please make sure your child brings a coat.

**PE kit** - For the time being, children will be asked to come to school in their PE kit on the day they have PE. They should wear a red T shirt and black leggings or black tracksuit bottoms and a school jumper or cardigan. No PE kits will be needed until the week beginning 7<sup>th</sup> September. Information about PE days can be found on the school website.

### **Health and Hygiene**

We look forward to welcoming the children back in September, however I must remind you that you **must not** send your child to school if they show any signs or symptoms of Covid-19 such as:

- A new or continuous cough
- A high temperature
- A loss of taste or smell

Please also do not send your child to school if they are feeling unwell.

If they show symptoms of Covid-19, you must follow government advice on isolation and inform school. Please get your child tested immediately and share the test result with the school as soon as possible.

Pupils displaying Covid-19 symptoms at school will be isolated immediately and cared for by staff wearing full PPE until they can be collected by a parent/carer. Parents will be expected to have their child tested and to keep their child off school until they receive the result of the test.



INVESTOR IN PEOPLE



Tel: 0191 3720281

E-mail: [sherburnprimary@durhamlearning.net](mailto:sherburnprimary@durhamlearning.net)

Children will be expected to wash their hands frequently throughout the school day and will be taught the importance of good hygiene. Posters are displayed throughout the school building reminding children of the importance of handwashing and of the 'Catch it, kill it, bin it' message. Each classroom has a supply of paper tissues and a lidded bin. Non-scented hand cream will also be available in classrooms, as we realise how dry children's hands can become as the result of frequent handwashing.

### **Social Distancing**

School will follow the government's social distancing guidelines. Children within a bubble do not have to socially distance, however they must remain socially distanced from pupils who are not part of their bubble and other school staff outside of their bubble.

Classroom desks will face the front of the class and children will be, wherever possible, socially distanced from staff.

Posters encouraging social distancing are displayed throughout school. Please support us by encouraging your child/children to maintain social distancing as they walk to school and line up to go into class.

**To maintain social distancing on the school site we politely request that only one parent/carer drops off/collects a child.**

### **One Way System**

School will operate a one-way system wherever possible.

If your child is entering via the main entrance, or Butterfly garden, please walk along the path to the main door and then walk up the road and through the main gate, following the arrows.

If your child is entering school through the side gate, please either walk round the side of the building keeping to the left and then re-trace your steps, again keeping to the left; or walk in through the Parkhouse Gardens entrance and then out via the main gate. Parkhouse Gardens will be an entrance only. You **must not** exit the site here as it is too narrow to allow pedestrians to pass safely.

Please could you help us by keeping the turning circle clear from 8:40 - 8:50am and 3:10 – 3:20 pm to allow the school bus access to pick up the children who use school transport.

### **Breakfast Club, Tea Club and After School Clubs**

We are hoping to start Breakfast Club on Monday 14<sup>th</sup> September, from 8:00am to 9:00am, but will confirm this at the start of next term. As groups have to be kept apart in bubbles, we need to work out the best way to manage this once the children are back. From September, the cost of Breakfast Club is increasing to £3 a session. Payments should be made via Parent Pay and places must be booked no later than Thursday of the preceding week so that we know how many children need accommodating within year group bubbles. Once Breakfast Club is up and running, we will hopefully be in a position to re-start Tea Club. The cost remains the same £4 a session, £8 for both sessions. Please use the link on the school website to pre-book your child's place.

At present there will be no after school clubs. This will be reviewed at half term.



INVESTOR IN PEOPLE



Tel: 0191 3720281

E-mail: [sherburnprimary@durhamlearning.net](mailto:sherburnprimary@durhamlearning.net)

### **School Uniform**

Children are expected to wear school uniform when they return to school in September. Uniform orders can be currently placed online using the link below

<https://www.border-embroideries.co.uk/schools/sherburn-village-primary-school.html>

Please refer to the school brochure on our website for details of school uniform. If you have been unable to order uniform online, plain red jumpers/cardigans are perfectly acceptable. For those of you who wish to order uniform from school, we will be sending an order off at the start of term. Please send in your order by Friday 11<sup>th</sup> September.

Hopefully this letter has answered many of the questions you may have about the start of the new school year. Further updates/information will be added to the website in the near future. If government guidance changes we will send updates through our social media channels – Facebook, the school website and text messaging.

### **Thankyou**

Thank you to all of our wonderful parent helpers who have lent a helping hand over that last school year. We really appreciate your hard work and look forward to welcoming you back to school when it is safe to do so.

The staff and governors would like to wish you all a great summer. Enjoy the holidays! We look forward to welcoming the children back to school in September. Stay safe.

Yours Sincerely  
*S Cornforth*  
Miss Cornforth  
Headteacher



### **Parental Permission for Year 5/6 Children to Walk Home**

Name of Pupil ..... Year .....

I can confirm that my child may walk home unaccompanied – I have made sure that my child understands that they should maintain social distancing on the way home.

Signed ..... Date .....

Print Name .....



Tel: 0191 3720281

E-mail: [sherburnprimary@durhamlearning.net](mailto:sherburnprimary@durhamlearning.net)



Tel: 0191 3720281

E-mail: [sherburnprimary@durhamlearning.net](mailto:sherburnprimary@durhamlearning.net)